



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE
(UGC-AUTONOMOUS)



Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
Recognized Research Center, Accredited by NBA, NAAC for CSE, ECE, EEE, ME & MBA
World Bank Funded Institute, Recognized by UGC under the sections 2(f) and 12(B) of the UGC act 1956
Recognized as Scientific & Industrial Research Organization by DSIR of DST

Department of English & Foreign Languages

Date: 01/07/2024

Departmental Advisory Board

Composition and approval of DAB

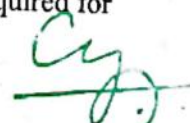
Department Advisory Board (DAB) has been formed to monitor the progress of the Department. The committee develops and recommends new or revised goals and objectives of the Department. The DAB consists of HOD and faculty members of the department. Following members are nominated and approved for constitution of Department Advisory Board for the AY-2024-25.

S.No.	Name of Faculty Members	Designation	Position
1	Dr. P. Athahar	Associate Professor and Head	Chairman
2	Dr. S. Shanmuga Priya	Associate Professor	Secretary
3	Dr. B. Anitha	Senior Assistant Professor	Member
4	Dr.K. Lakshmi Devi	Assistant Professor	Member
5	Dr. G. Hemalatha	Assistant Professor	Member
6	Dr. S. Mohankumar	Assistant Professor	Member
7	Dr. R. Sriganesh	Assistant Professor	Member
8	Dr. K. Shaheen	Assistant Professor	Member
9	Dr. Saktheeswar V.B.	Assistant Professor	Member
10	Dr. M. Parvathi	Assistant Professor	Member

Roles and responsibilities of the DAB

1. The proposed syllabus has been shared to the above mentioned faculty members for their suggestions.
2. Monitors attainment of COs and POs.
3. To propose necessary action plan for skill development of students, required for entrepreneurship development and quality improvement.


HOD/E&FL



Principal
Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE

Copy to

- The Principal
- Vice Principal Academics
- Departmental Advisory Board
- Department File





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Department of English & Foreign Languages

Date: 05/07/2024


Circular

It is hereby informed to all the faculty members that Department Advisory Board(DAB) meeting is scheduled on 15/07/2024 at 11.00 A.M in SB: 204. All the members of the DAB are requested to kindly attend the same.

Agenda:

The meeting is scheduled to discuss the following:

1. Discussion on the syllabus to get the valid suggestions to implement.
2. Discussion on attainment of COs& POs.
3. Any other point with permission from chair person.


HOD/E&FL

Copy to:

All members of DAB





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Department of English & Foreign Languages

Date: 18/07/2024

Minutes of Meeting for Department Advisory Board

The Department Advisory Board meeting was held on 15-07-2024 in the E&FL department. The meeting was presided over by Chairperson Dr.P. Athahar. She extended a warm welcome to the Department Advisory Board members and she discussed the following agenda:

- Attainment of COs & POs.
- Execution of academic calendar for the department is reviewed.
- The modifications of syllabus for Skill Enhancement Course were discussed in the meeting (change from R20 to R23)
- Committee suggested to monitor continuous improvement in skill development of students.

The following faculty members attended the meeting.

S.No.	Name of Faculty Members	Designation	Position
1	Dr. P. Athahar	Associate Professor and Head	Chairman
2	Dr. S. Shanmuga Priya	Associate Professor	Secretary
3	Dr. B. Anitha	Senior Assistant Professor	Member
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5	Dr. G. Hemalatha	Assistant Professor	Member
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